

# Silver Jubilee Home for the Aged

## Request for Proposal: Utilization of Back Ward Block

(Affordable Aged Care Operator)

### A. Objectives

Silver Jubilee Home for the Aged (SJH) is seeking proposals from qualified aged care operators for the use of its vacant back ward block, which can accommodate up to 40 beds. The goal is to establish an affordable aged care facility within this space with an area of approximately 6,080 sq. ft.

As part of this partnership, the chosen operator will be expected to provide complimentary services to current SJH residents, including:

- Nursing support (minimum 1 full time every day). Key functions of the nurse include planning of duty roster, training carers, profiling of residents at the assisted living areas.
- Physiotherapy sessions
- Doctor consultations (minimum 1 round per month)
- Evaluation of operational efficiency for the assisted living areas
- Provide training to our carers.

This collaboration is intended to be mutually beneficial and to enhance the overall quality of care for elderly residents at SJH.

### B. Key Information

- The back ward block is vacant and can be renovated as necessary to fit the operator's requirements.
- The selected operator will assume responsibility for all aspects of registration, licensing, renovations, equipment procurement, and staffing.
- All operations must comply with relevant authority guidelines, including those from JKM and MOH.
- The operator is permitted to run their own affordable aged care services under their registered business entity within the designated space.

### C. Proposal Submission Requirements

Please include the following in your proposal:

- A brief overview of your business and relevant aged care experience
- Details on how you intend to use the space and your proposed setup timeline.
- The planned number of beds

- Information about the complimentary services you will offer SJH, such as:
- Number of nurses and their allocated working hours per week or month
- Frequency and duration of physiotherapy sessions
- Frequency of doctor consultations

Optional: Any proposed rental contribution or value-in-kind additions

## D. Eligibility Criteria

- Applicants must be a registered business entity in the healthcare or aged care sector.
- A minimum of three years of operational experience is required.
- Submission of the latest three years of financial records (audited accounts or equivalent) is mandatory.

## E. Request for Proposal (“RFP”) Process

1. A Tender Committee, appointed by the SJH Chairman, will oversee the RFP process.
2. The RFP will remain open for a period of three months from the announcement date.
3. All proposals will be reviewed by the Tender Committee.
4. Shortlisted applicants may be invited for a meeting or presentation.
5. Tender committee will shortlist the candidate and make recommendation to GC for consideration and selection of awardee.

The recommendation will be forwarded to the Trustee for final decision.

## F. Submission Details

Interested parties should submit their **sealed** proposals to:

The Tender Committee

Silver Jubilee Home for the Aged

Jalan Sungai Dua

Deadline: 15<sup>th</sup> January 2026

For enquiries or to arrange a site visit, please contact:

- PIC : Ms Jennifer
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