

Request for Proposal: Utilisation of Medical Services Centre Space

Introduction

The Silver Jubilee Home for the Aged (SJH) is seeking proposals from qualified healthcare or wellness providers for the use of its Medical Services Centre space with an area approximately 8,704 sq. ft. The chosen operator will, in return, offer complimentary services to SJH residents, such as physiotherapy, nursing support, or regular medical visits, enhancing their overall health and quality of life. This process aims to ensure the selection of a professional partner who shares SJH's commitment to compassionate, sustainable eldercare.

Key Information

- The available space was previously used for physiotherapy and outpatient care. It is well-suited for services including:
 - Physiotherapy or rehabilitation
 - General medical consultations
 - Geriatric or family medicine
 - Allied health or wellness services

The selected provider will manage and operate the space as their own clinic or medical centre while delivering agreed services to SJH residents of equivalent value of the rental or pay rental at rate as determined by SJH.

The operator is responsible for all licensing, regulatory approvals, renovations, and set-up, in line with relevant authority requirements.

Operator Expectations

The selected operator is required to:

- Offer complimentary services to SJH residents, which may include:
 - Individual or group physiotherapy sessions
 - Doctor visits and consultations (general health monitoring, chronic care)
 - Basic nursing services or wellness checks
 - Other relevant services based on the provider's expertise

Clearly state in their proposal:

- The types and frequency of complimentary services
- The number of doctor visit hours per month
- The proposed staffing plan and staff qualifications
- The value offered to SJH (whether in-kind or rental contributions)
- Submit a comprehensive business plan that covers:
 - Core services offered at the centre
 - Proposed timeline for setup and operations
 - Plans for equipment and renovation
- Compliance with Ministry of Health or other relevant regulations

Operator Qualification Criteria

- Must be a legally registered healthcare, wellness, or medical services entity.
- At least 3–5 years of experience in healthcare or aged care operations.
- Submission of audited financial statements for the past three years (or equivalent) to demonstrate financial capability.
- Provide a detailed business proposal outlining the scope of services and benefits to SJH.
- Accept full responsibility for licensing, registration, and regulatory compliance, as well as renovations, furnishings, staffing, insurance, clinic operations, and health and safety protocols.

Request for Proposal (“RFP”) Process

- A Tender Committee, appointed by the SJH Chairman, will oversee the RFP process.
- The RFP will remain open for a period of three months from the announcement date.
- All proposals will be reviewed by the Tender Committee.
- Shortlisted applicants may be invited for a meeting or presentation.
- Tender committee will shortlist the candidate and make recommendation to GC for consideration and selection of awardee.
- The recommendation will be forwarded to the Trustee for final decision.

Submission Instructions

Interested parties should submit their **sealed** proposals to:

The Tender Committee

Silver Jubilee Home for the Aged

Jalan Sungai Dua

Closing Date: 15th January 2026

For site visits or additional information, please contact:

- PIC : Ms Jennifer
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